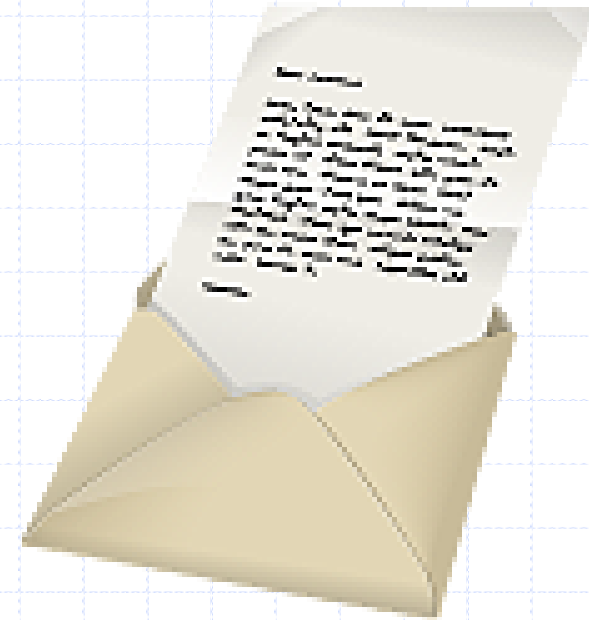


Introduction Letter



August 26, 2015



Introduction Letter



You are to write a letter of three paragraphs in length introducing yourself to Mrs. Johnson. Use proper conventions and mechanics. Read your letter aloud for fluency before writing your final draft.

Greetings, closings, addresses, etc.

- The proper salutation or greeting is:
Dear Mrs. Johnson,
- Put your mailing address in the top
right hand corner of your paper.
- The proper closing is:
Sincerely yours,



First Paragraph



This paragraph will describe your family including pets that live at your home with you.

Remember to indent your paragraph!

Note: Your younger siblings do not count as pets!



Second Paragraph



Describe your hobbies that occupy your free time.

For example, this is where you talk about your sports teams, music lessons, and/or involvement in youth groups.

Remember to indent your paragraph!



Third Paragraph

This paragraph describes what you believe will happen in your future.

For example: Which college do you plan to attend? What job would you like to have?

Where would you like to live?



Remember to indent your paragraph!